

# Vital Pathways' Community Project Mini-Grant Application – 2023

*Vital Pathways is pleased to be offering a Community Mini-Grant*

## **Timeline**

Request for Proposals released: April 1, 2023

Deadline for Proposals: May 15, 2023

Review of Proposals: May 22, 2023

Announcement of recipients: June 5, 2023

Final Reports Due: June 5, 2024

## **Grant Program Description**

Vital Pathways, a 501(C)3 organization established in 1994 whose purpose is to improve quality of life in our communities, will be awarding a Community Project Mini Grant with a maximum award of up to \$1000. The grant may be divided into multiple awards based on proposals received. Below is the request for proposal guidelines.

## **Grant Eligible**

Municipal governments and organizations within the following towns are eligible to apply: Amity, Cary Plantation, Hammond Plantation, Hodgdon, Houlton, Houlton Band of Maliseet, Linneus, Ludlow, Monticello, Littleton, Orient, Haynesville, and New Limerick.

## **Criteria**

*Mini-Grant proposals must promote the interest of your Community and will be judged by the following criteria:*

- Projects funded by mini-grants must address a need in the community that promotes safety, health, and wellness in the community.
- Great consideration will be given to the quality and completeness of the grant's application.

## **Application Guidelines**

*A typed explanation of your project, not to exceed one-page addressing each of the items listed.*

- Clearly explain your proposed project.
- Provide the contact information for the individual responsible for the project implementation. (name, mailing address, telephone, email address)
- Explain any additional support for this project and how this project will be sustainable.
- Include a budget detailing the funding requested. Clearly state the funding amount requested up to \$1000. Funds must be spent by May 30, 2024 and a final report is due to Vital Pathways by that date.
- All funded projects must provide a final written report (min. 2 paragraphs, max. 1 page) describing the results of the community mini grant. If possible, please submit photos of the project.
- Grant recipients must agree to allow project photos to be used in the local newspaper articles, website & future Vital Pathways presentations.
- The applicant must be compliant with all local, state, and federal regulations associated with the project.

## **Application Submission Information**

Please submit completed applications to:

Vital Pathways

PO Box 1437

Houlton, ME 04730

For more Information, email us at [vitalpathways94@gmail.com](mailto:vitalpathways94@gmail.com)

## PRESS RELEASE

Vital Pathways, a 501(C)3 organization established in 1994 whose purpose is to improve quality of life in our communities, will be awarding a Community Project Mini Grant with a maximum award of up to \$1000. The grant may be divided into multiple awards based on proposals received. The request for proposals is due May 15, 2023, with an announcement of recipients on June 5, 2023.

Municipal governments and organizations within the following towns are eligible to apply: Amity, Cary Plantation, Hammond Plantation, Hodgdon, Houlton, Houlton Band of Maliseet, Linneus, Ludlow, Monticello, Littleton, Orient, Haynesville, and New Limerick.

This year's mini grant will support the organization that addresses a need in the community that promotes safety, health, and wellness in our communities. Great consideration will be given to the quality and completeness of the grant's application.

A typed explanation of your project, not to exceed one-page addressing each of the items listed.

- Clearly explain your proposed project.
- Provide the contact information for the individual responsible for the project implementation. (name, mailing address, telephone, email address)
- Explain any additional support for this project and how this project will be sustainable.
- Include a budget detailing the funding requested. Clearly state the funding amount requested up to \$1000. Funds must be spent by June 6, 2024 and final reports are due at this time.

Applications should be mailed to Vital Pathways, PO Box 1437 Houlton, ME 04730. For further information email Vital Pathways Chairperson, Joe Fagnant at [vitalpathways94@gmail.com](mailto:vitalpathways94@gmail.com).